

COMMERCIAL ANALYST ROLE SPECIFICATION



BACKGROUND

We are seeking to recruit a talented and enthusiastic individual to join our Commercial Performance team within our Connections business. This is an exciting opportunity for an ambitious individual to join a highly efficient and successful company. The role requires a positive attitude, a high level of attention to detail and an analytical and questioning mindset.

Our Connections team provide customer connection solutions for homes, farms, businesses, renewable generation and low carbon technologies across Northern Ireland. We ensure consistent application of NIE Networks design and pricing rules to secure new business and to provide value for money solutions for our customers.

The successful candidate will report to the Senior Accountant – Connections. This is a new role to support the Company's ambitious growth plans and enable the decarbonisation of Northern Ireland's electricity system.

The role is currently based at our Danesfort office in Belfast but we have an agile home working arrangement in place. As such there will be an opportunity for home working alongside working in the office.

THE ROLE

The Commercial Analyst will play a key role in the financial planning, modelling and reporting activities of the business. Some of the main duties associated with the role are detailed below.

- Production of monthly programme status reports and scorecards and the presentation of these to management.
- Analysis of performance against targets identifying key areas of concern to support pro-active and corrective decision-making.
- Establish and maintain effective relationships with internal and external stakeholders;
- Leading monthly programme review meetings, holding key stakeholders accountable for actions and performance.
- Pro-actively engaging with the business to ensure efficient programme delivery.
- Ensuring sound financial controls and processes are in place.
- Further development of current reporting and forecasting models to meet changing business needs.
- Preparation of annual budgetary forecasts.
- Performance of ad-hoc analysis to support projects, developments and plans across the business;
- Supporting other members of the Commercial Performance Team.

THE INDIVIDUAL

Essential Criteria

- Experience in analysing, reporting and presenting management information.
- A high level of proficiency in the use of Microsoft applications, in particular Excel, Word & PowerPoint;
- Strong organisational skills with the ability to prioritise in order to meet deadlines;
- Demonstrable track record of establishing and maintaining effective relationships with internal and external stakeholders and resolving queries in a professional and timely manner;
- Experience in driving business process change and improvement;
- Driving licence and access to a car, or the ability to meet any travel requirements of the role.

Desirable Criteria

- Possession of a relevant financial third level or professional qualification.
- Relevant experience within a regulated business.
- Experience in the use of SAP.

CORE COMPETENCIES

The person appointed must demonstrate the following core competencies:

Communication

Able to communicate information and ideas clearly and articulately both in oral and written form. Uses appropriate language, style and methods depending on audience and the purpose of communication. Able to convey complex information clearly. Anticipates the information that others will need.

Attention to Detail

Ability to process detailed information effectively and consistently. The ability to accomplish/complete a task while demonstrating a thorough concern for all the areas involved, no matter how small. This means monitoring and checking work or information, while organising time and resources efficiently.

Commercial Power

Acting from opportunities in the market; acting with a customer focus and affiliating with appropriate contacts

Organised

Able to achieve results in a quality, timely, and cost-effective way. Sees priorities, plans the efficient use of resources, and monitors progress against objectives. Anticipates crucial stages in projects. Formulates alternative means of achieving objectives. Responds effectively to unforeseen events.

Team Work

Actively participates in team. Encourages co-operation. Aware of the needs of others and responds flexibly. Shares information and supports other team members. Can get things done through others and set realistic objectives. Seeks opportunities to develop others. Prioritises team goals over individual goals.

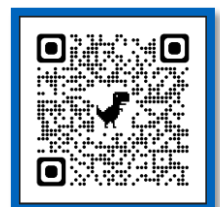
Flexibility / Adaptability

Has actively sought to learn new things on own initiative. Has responded positively to change and adapted to new situations quickly. Able to take on a diverse range of tasks equally effectively.

The nature of the job will change over time in line with the needs of the business. It is a requirement of the jobholder to contribute to the development of the role reflecting these changing requirements.

THE PACKAGE

The remuneration package for this position will be dependent on the successful candidate's skills and experience. The company also offers many other [benefits](#). (The QR code will take you to the benefits section of our website).



OUR PEOPLE MATTER

At NIE Networks we realise our employees are at the heart of our success and they are the future of an ever-changing energy industry. With employee wellbeing at the core of our approach, we are continually investing in our people and are committed to helping every individual reach their full potential through both professional and personal development. We believe in nurturing effective teams and high performing leaders to deliver the best possible service for our customers.

DISABILITY

NIE Networks will provide reasonable support to disabled applicants throughout the recruitment process. Applicants who may require special arrangements should identify this clearly within their application form to enable us to make any appropriate adjustments.

DIVERSITY AND INCLUSION

NIE Networks has achieved Silver, Diversity Mark Accreditation and is committed to equality of opportunity and acknowledges the unique contribution that all potential candidates can bring in terms of their education, ethnicity, race, gender, nationality, age, religion, disability, sexual orientation and opinions. Applications are positively welcomed from all backgrounds and appointments are made on merit following a fair, open and transparent selection process.

HOW TO APPLY

Please submit a CV and cover letter together (detailing alignment to the essential criteria) via the NIE Networks recruitment portal www.nienetworks.co.uk/jobs (the best experience of this portal will be through the **Google Chrome** internet browser or click on the QR code)



- Once you are in the careers page select the Commercial Analyst role and click on “**Apply Now**”.
- You will initially be asked to create a “Candidate Area” by inputting your email address and a secure password – once you select “Create Candidate Area” you can then log in directly using these same details. The address that you register with will be the address that we contact you on.
- Select “**Apply for Vacancy**”
- Once you have created your profile upload both your CV and Cover Letter within your application.
- Please ensure to review your CV before submission as you will not have the opportunity to amend the CV once it has been submitted.
- You will receive an email confirmation once your CV and Cover Letter has been submitted (Please check your junk mail too).
- Late applications will not be accepted

Completed CV’s and cover letter must be submitted no later than **11pm on Sunday 9 March 2025**

NIE Networks is committed to the principles of public appointments based on merit with independent assessment, openness and transparency of process.

FOR YOUR INFORMATION

If you would like to view up to date information about NIE Networks please visit our website www.nienetworks.co.uk or scan the QR codes below.



Or alternatively check out our social media platforms via the links provided on each graphic below.

