DISTRIBUTION CODE REVIEW PANEL

Tuesday 15 May 2018

NIE Networks, Fortwilliam House, Belfast

MINUTES OF MEETING

a. Attendees

Members	Non members
Rodney Ballentine (RB), NIE Networks (Chair)	Carl Hashim (CH), NIE Networks (Secretary)
David McDonald (DMcD), NIE Networks	Stephen Hammond (SH), NIE Networks
David Hill (DH), NIE Networks	Neil MacDougall (NMcD), NIE Networks
Ian Bailie (IB), NIE Networks	
Jody O'Boyle (JOB), Utility Regulator	
Paul Kennedy (PK), Power NI (alternate for William Steele)	

b. Apologies

Apologies received from:
- Denis Kelly, NIE Networks
- Sam Alexander, Powerhouse Generation
- William Steele, Power NI (alternate in attendance)
- Gemma Monaghan, Air Core NI

Attendance unconfirmed from:
- Kevin Hannafin, Energia
- Joe Duddy, Res
- Raymond Skillen, SONI

1. Welcome and apologies

The Chair welcomed everyone to the meeting. Apologies for non attendance were noted. The Chair noted that attendance constituted a quorum.

2. Update on Panel membership

No updates on Panel membership were noted.

3. Review of minutes of previous meeting, including actions

Minutes from the previous meeting were reviewed, and an update provided on actions from the meeting. The Panel agreed the minutes.

4. Draft governance / framework arrangements for amending the Distribution Code

The Panel discussed the revised draft document which was circulated prior to the meeting.

A debate followed about the suitability of the drafting to make clear to whom code changes would apply i.e. new connecting assets only, or both new and existing assets.

CH informed the panel that he and JD had had some exchanges on this matter, and that JD asked if NIE Networks intends to insert similar drafting into its D Code as that which features in the GB D Code.

The Panel debated the issue and concluded that the process set out in governance / framework document was clear and that it will be evident from the actual drafting in all future changes to the D Code as to whom the changes apply. The Panel noted that further clarity could be provided by way of adding additional details to the Change Log included in the D Code which will show to whom changes apply i.e. new assets only or all assets.

Overall then the Panel considered that no additional drafting was needed to either the governance / framework document or the D Code (other than amending the Change Log).

Accordingly CH proposed that the Panel approve the governance / framework document as final. The Panel concurred the document could be finalised.

CH noted he would check what if any approvals from UR may be necessary to give effect to the document; and if actions are needed these would be progressed as necessary.

Action:
  i. **Additional column to be added to the Change Log in the D Code to state to whom changes apply. (NIE Networks)**
  ii. **To check what if any UR approvals are needed to give effect to the governance / framework doc. If approvals are needed, these are to be progressed. (CH)**

5. RoCoF workstream update

DH presented an update to the Panel. (The presentation was circulated to the Panel.)

Work remains ongoing.

6. Update on EU network codes

DH presented an update to the Panel. (The presentation was circulated to the Panel.)

Work remains ongoing.

7. SSG SCADA update

SH gave a verbal update to the Panel, noting that limited progress had been made since the last update.

Work remains ongoing.

8. Update on Phase 2 capacity

    DMcD presented an update to the Panel. (The presentation was circulated to the Panel.)

    Work remains ongoing.

9. TSO procurement of [11 out of 14] system services

    DH presented an update to the Panel. (The presentation was circulated to the Panel.)

    Work remains ongoing.

10. AOB

    No AOB matters were raised.

11. Date of next meeting

    Tuesday 11 September 2018 was proposed for the next meeting.

    Action:
    iii.   **Secretary to send invite for next meeting. (CH)**

Summary of actions

  i.   **Additional column to be added to the Change Log in the D Code to state to whom changes apply. (NIE Networks)**
  ii.   **To check what if any UR approvals are needed to give effect to the governance / framework doc. If approvals are needed, these are to be progressed. (CH)**
  iii. **Secretary to send invite for next meeting. (CH)**